

CITY OF POTTSVILLE, PENNSYLVANIA
CITY COUNCIL MEETING AGENDA

Date: 1/5/2026

Time: 10 am

Location: Council Chambers – City Hall, 401 N. Centre Street, Pottsville, PA 17901

1. Swearing In

- Mayor Tom Smith
- Councilman Jonathan Marsh
- Councilman Scott Price

2. Call to Order

- Presiding Officer: Mayor Thomas Smith

3. Pledge of Allegiance, Prayer

4. Roll Call

- Mayor: Thomas Smith
- Council Members: Botto, Marsh, Price, Wollyung
- City Administrator: Shuman
- Solicitor: *(in future roll calls)*
- Tax Collector: Dragna
- Controller: Weres

5. Executive Session (If Needed)

- Purpose: Legal / Personnel / Real Estate / Contract Negotiations

6. Public Comment for Agenda Items

7. Reorganizational Matters

- Resolution No. _ -Naming Directors of Departments
 - Public Affairs:
 - Accounts and Finance:
 - Public Safety:
 - Streets and Public Improvement:
 - Parks and Public Property:

- Resolution No. _ of 2026 – Appointing an Interim Solicitor Gretchen Sterns, Esquire and Interim Assistant Solicitor Shane Hobbs, Esquire
- Resolution No. _ of 2026 - Retaining Taxes
- Resolution No. _ of 2026 - Designating Depositories for City Funds
- Resolution No. _ of 2026 - Implementing Robert’s Rules of Order for all Meetings of City Council
- 1st Reading of Bill 1 of 2026 – Setting Post Reassessment Milage Rate

8. Approval of Minutes

- December 2025 Meeting of Council

9. Treasurer’s Report

- Approval of bills

10. Proclamations, Recognitions & Presentations

- Topic: PADCO Main Street Matters Transformative Strategies
- Presenter(s): Denise Klinger, Savas G Logothetides

ACCOUNTABILITY & STRATEGIC PLAN REPORTS

11. Department Monthly Reports

Each department to provide short- and long-term goals, KPIs, staffing, and special project updates at future Council Meetings

- **Police Department-** Chief John Morrow
- **Fire Department-** Chief Misstishin
- **Public Works-** Department Head
- **Finance/Administration-** City Admin
- **Codes/Planning & Zoning-** Justin Trefsgger
- **Parks & Recreation-** Department Head
- Others as appropriate

12. Quarterly Strategic Plan Updates- Boards, Authorities, and Commissions

(Aligned with City Council priorities and transparency initiatives)

- Responsible Party:
 - Status of KPIs & Project Benchmarks
 - Next Quarter Priorities
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13. Unfinished Business

- Action Item(s): None

14. New Business

- Action Item(s):
 - Skill Games and Vape Shop Zoning Ordinance Preparation
 - Making Parking More Friendly and Effective (62 and over)
 - Preparation of Ordinance to Establish Qualifications and Procedure for Appointment of City Solicitor and City Engineer
 - Preparation of Ordinance to Establish Terms and Role of Civil Service Commission
 - Preparation of ordinance definitively setting Monthly Council Meeting Day of Week and Time

15. Resolutions & Ordinances

- Resolution No. _ of 2026 - _____
 - Resolve to hire Ryan Troutman to Pottsville Police Department
 - Resolution No. _ of 2026 – _____
 - 2026 Rental Agreement between Pottsville Parking Authority and City of Pottsville for property used by authority Capitol Parking Garage (\$8,000/month or \$96,000/year)- Budget Adjustment
 - Resolution No. _ of 2026 – _____
 - Appointing Labor Counsel- Not to exceed \$35,000 (Budget Adjustment)
 - Resolution No. _ of 2026 – _____
 - Hiring of private recruiting company, Templeton Advantage to assist in the search for a City Administrator (\$17,000- Budget Adjustment)
 - Resolution No. _ of 2026 – _____
 - Hiring of Pottsville Area Development Corporation for services of grant writing, financial analysis, and strategic planning for City of Pottsville, Redevelopment Authority, Lasting Legacy, Pottsville Parking Authority, Recreation Commission, Planning Commission, and Blighted Property Review Committee- Budget Adjustment (\$12,500)
 - Resolution No. _ of 2026 – Correcting the Term Expiration Dates for Certain Board and Authority Positions (Fair Hiring Board, Housing Authority, Redevelopment Authority, Sewer Authority, Zoning Hearing Board)
 - Resolution No. _ of 2026 – _____
 - Support for Pottsville Area Development Corporation’s Strategic Plan for Main Street Designation Application
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16. Board & Authority Appointments / Vacancies

- Review applications, commitments & required skill sets
 - Will be placed on city website along with all vacancies within (30) days
 - Greater Pottsville Area Sewer Authority
 - Appoint _____ to fulfill expired seat of William DeAngeles (expires Jan. 2030)
 - Appoint _____ to fulfill seat of Barry Dewitt (expires Jan. 2031)
 - City of Pottsville Redevelopment Authority
 - Appoint _____ to fulfill expired seat of Ian Lipton (expires May 2030)
 - Appoint _____ to fill remainder of Lynn Strausser term (expires May 2029)
 - Pottsville Parking Authority (serves at discretion of Mayor)
 - Appoint _____ to open seat (term expires June 1, 2029)
 - Appoint _____ to open seat (term expires June 1, 2030)
 - Appoint _____ to open seat (term expires June 1, 2028)
 - Appoint _____ to open seat (term expires June 1, 2027)
 - Pottsville Housing Authority
 - Appoint _____ to expired seat of Ed Barket that expired April 2024 (expires Apr. 2029)
 - Appoint _____ to expired seat of Marie Wilson that expired April 2025 (expires Apr. 2030)
 - Blighted Property Review Committee
 - 1st Reading of Bill No. 2 of 2026 to Establish Staggered, 5 year terms for the Blighted Property Review Committee
 - Appointments to be made at meeting January 26th, 2026
 - Lasting Legacy (waive residency requirement if applicable)
 - Appoint _____ to open seat (term expires Jan. 2027)
 - Appoint _____ to open seat (term expires Jan. 2027)
 - Appoint _____ to open seat (term expires Jan. 2027)
 - Appoint _____ to open seat (term expires Jan. 2028)
 - Appoint _____ to open seat (term expires Jan. 2028)
 - Appoint _____ to open seat (term expires Jan. 2028)
 - Appoint _____ to open seat (term expires Jan. 2029)
 - Appoint _____ to open seat (term expires Jan. 2029)
 - Appoint _____ to open seat (term expires Jan. 2029)
 - Appoint _____ to advisory committee (term expires January 2029)
 - Appoint _____ to advisory committee (term expires January 2029)
 - Appoint _____ to advisory committee (term expires January 2029)
 - Appoint _____ to advisory committee (term expires January 2029)
 - Appoint _____ to advisory committee (term expires January 2029)

- Appoint _____ to advisory committee (term expires January 2029)
- Planning Commission
 - Appoint _____ to open seat (term expires Feb. 2027)
 - Appoint _____ to open seat (term expires Feb. 2028)
 - Appoint _____ to open seat (term expires Feb. 2029)
 - (3) APPOINTMENTS TO BE MADE IN FEBRUARY
- Recreation Commission
 - 1st Reading of Bill No. 3 of 2026 to Establish (5) Year Staggered Terms for Recreation Commission
 - Appointments will be made January 26th, 2026
- UCC Board of Appeals
 - Resolution No. ____ of 2026 Modifying the Structure of the UCC Board of Appeals to Have Staggered, 5 year terms
 - Need qualified candidates with construction, engineering, architects or planning experience as dictated by the state of Pennsylvania
- Zoning Hearing Board
 - Appoint _____ to open seat (term expires Jan. 2029)
 - Appoint _____ to alternate seat
 - Appoint Chris Reidlinger, Esq. as Zoning Hearing Board Solicitor

17. Public Comment for Non-Agenda Items

18. Executive Session (If Needed)

- Purpose: Legal / Personnel / Real Estate / Contract Negotiations

19. Adjournment

- Time: _____
- Next Scheduled Meeting: _____

Clerk / Administrative Notes

(For official recordkeeping only)
