

## **CITY OF POTTSVILLE, PENNSYLVANIA**

### **CITY COUNCIL MEETING AGENDA**

**Date:** 1/5/2026

**Time:** 10 am

**Location:** Council Chambers – City Hall, 401 N. Centre Street, Pottsville, PA 17901

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#### **1. Swearing In**

- Mayor Tom Smith
- Councilman Jonathan Marsh
- Councilman Scott Price

#### **2. Call to Order**

- Presiding Officer: Mayor Thomas Smith

#### **3. Pledge of Allegiance, Prayer**

#### **4. Roll Call**

- Mayor: Thomas Smith
- Council Members: Botto, Marsh, Price, Wollyung
- City Administrator: Shuman
- Solicitor: *(in future roll calls)*
- Tax Collector: Dragna
- Controller: Weres

#### **5. Executive Session (If Needed)**

- Purpose: Legal / Personnel / Real Estate / Contract Negotiations

#### **6. Public Comment for Agenda Items**

#### **7. Reorganizational Matters**

- Resolution No. \_ -Naming Directors of Departments
  - Public Affairs:
  - Accounts and Finance:
  - Public Safety:
  - Streets and Public Improvement:
  - Parks and Public Property:

- Resolution No. \_\_\_ of 2026 – Appointing an Interim Solicitor Gretchen Sterns, Esquire and Interim Assistant Solicitor Shane Hobbs, Esquire
- Resolution No. \_\_\_ of 2026 - Retaining Taxes
- Resolution No. \_\_\_ of 2026 - Designating Depositories for City Funds
- Resolution No. \_\_\_ of 2026 - Implementing Robert’s Rules of Order for all Meetings of City Council
- 1<sup>st</sup> Reading of Bill 1 of 2026 – Setting Post Reassessment Milage Rate

## **8. Approval of Minutes**

- December 2025 Meeting of Council

## **9. Treasurer’s Report**

- Approval of bills

## **10. Proclamations, Recognitions & Presentations**

- Topic: PADCO Main Street Matters Transformative Strategies
- Presenter(s): Denise Klinger, Savas G Logothetides

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## **ACCOUNTABILITY & STRATEGIC PLAN REPORTS**

### **11. Department Monthly Reports**

Each department to provide short- and long-term goals, KPIs, staffing, and special project updates at future Council Meetings

- **Police Department**- Chief John Morrow
- **Fire Department**- Chief Misstishin
- **Public Works**- Department Head
- **Finance/Administration**- City Admin
- **Codes/Planning & Zoning**- Justin Trefsger
- **Parks & Recreation**- Department Head
- Others as appropriate

### **12. Quarterly Strategic Plan Updates- Boards, Authorities, and Commissions**

(Aligned with City Council priorities and transparency initiatives)

- Responsible Party:
- Status of KPIs & Project Benchmarks
- Next Quarter Priorities

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### **13. Unfinished Business**

- Action Item(s): None

### **14. New Business**

- Action Item(s):
  - Skill Games and Vape Shop Zoning Ordinance Preparation
  - Making Parking More Friendly and Effective (62 and over)
  - Preparation of Ordinance to Establish Qualifications and Procedure for Appointment of City Solicitor and City Engineer
  - Preparation of Ordinance to Establish Terms and Role of Civil Service Commission
  - Preparation of ordinance definitively setting Monthly Council Meeting Day of Week and Time

### **15. Resolutions & Ordinances**

- Resolution No. \_ of 2026 -
  - Resolve to hire Ryan Troutman to Pottsville Police Department
- Resolution No. \_ of 2026 -
  - 2026 Rental Agreement between Pottsville Parking Authority and City of Pottsville for property used by authority Capitol Parking Garage (\$8,000/month or \$96,000/year)- Budget Adjustment
- Resolution No. \_ of 2026 -
  - Appointing Labor Counsel- Not to exceed \$35,000 (Budget Adjustment)
- Resolution No. \_ of 2026 -
  - Hiring of private recruiting company, Templeton Advantage to assist in the search for a City Administrator (\$17,000- Budget Adjustment)
- Resolution No. \_ of 2026 -
  - Hiring of Pottsville Area Development Corporation for services of grant writing, financial analysis, and strategic planning for City of Pottsville, Redevelopment Authority, Lasting Legacy, Pottsville Parking Authority, Recreation Commission, Planning Commission, and Blighted Property Review Committee- Budget Adjustment (\$12,500)
- Resolution No. \_ of 2026 – Correcting the Term Expiration Dates for Certain Board and Authority Positions (Fair Hiring Board, Housing Authority, Redevelopment Authority, Sewer Authority, Zoning Hearing Board)
- Resolution No. \_ of 2026 -
  - Support for Pottsville Area Development Corporation’s Strategic Plan for Main Street Designation Application

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### **16. Board & Authority Appointments / Vacancies**

- Review applications, commitments & required skill sets
  - Will be placed on city website along with all vacancies within (30) days
  - Greater Pottsville Area Sewer Authority
    - Appoint \_\_\_\_\_ to fulfill expired seat of William DeAngeles (expires Jan. 2030)
    - Appoint \_\_\_\_\_ to fulfill seat of Barry Dewitt (expires Jan. 2031)
  - City of Pottsville Redevelopment Authority
    - Appoint \_\_\_\_\_ to fulfill expired seat of Ian Lipton (expires May 2030)
    - Appoint \_\_\_\_\_ to fill remainder of Lynn Strausser term (expires May 2029)
  - Pottsville Parking Authority (serves at discretion of Mayor)
    - Appoint \_\_\_\_\_ to open seat (term expires June 1, 2029)
    - Appoint \_\_\_\_\_ to open seat (term expires June 1, 2030)
    - Appoint \_\_\_\_\_ to open seat (term expires June 1, 2028)
    - Appoint \_\_\_\_\_ to open seat (term expires June 1, 2027)
  - Pottsville Housing Authority
    - Appoint \_\_\_\_\_ to expired seat of Ed Barket that expired April 2024 (expires Apr. 2029)
    - Appoint \_\_\_\_\_ to expired seat of Marie Wilson that expired April 2025 (expires Apr. 2030)
  - Blighted Property Review Committee
    - 1<sup>st</sup> Reading of Bill No. 2 of 2026 to Establish Staggered, 5 year terms for the Blighted Property Review Committee
    - Appointments to be made at meeting January 26th, 2026
  - Lasting Legacy (waive residency requirement if applicable)
    - Appoint \_\_\_\_\_ to open seat (term expires Jan. 2027)
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    - Appoint \_\_\_\_\_ to open seat (term expires Jan. 2029)
    - Appoint \_\_\_\_\_ to advisory committee (term expires January 2029)
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- Appoint \_\_\_\_\_ to advisory committee (term expires January 2029)
- Planning Commission
  - Appoint \_\_\_\_\_ to open seat (term expires Feb. 2027)
  - Appoint \_\_\_\_\_ to open seat (term expires Feb. 2028)
  - Appoint \_\_\_\_\_ to open seat (term expires Feb. 2029)
  - (3) APPOINTMENTS TO BE MADE IN FEBRUARY
- Recreation Commission
  - 1<sup>st</sup> Reading of Bill No. 3 of 2026 to Establish (5) Year Staggered Terms for Recreation Commission
  - Appointments will be made January 26th, 2026
- UCC Board of Appeals
  - Resolution No. \_\_\_ of 2026 Modifying the Structure of the UCC Board of Appeals to Have Staggered, 5 year terms
  - Need qualified candidates with construction, engineering, architects or planning experience as dictated by the state of Pennsylvania
- Zoning Hearing Board
  - Appoint \_\_\_\_\_ to open seat (term expires Jan. 2029)
  - Appoint \_\_\_\_\_ to alternate seat
  - Appoint Chris Reidlinger, Esq. as Zoning Hearing Board Solicitor

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**17. Public Comment for Non-Agenda Items**

**18. Executive Session (If Needed)**

- Purpose: Legal / Personnel / Real Estate / Contract Negotiations

**19. Adjournment**

- Time: \_\_\_\_\_
- Next Scheduled Meeting: \_\_\_\_\_

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**Clerk / Administrative Notes**

(For official recordkeeping only)

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